



Misplaced Project File

DECISION MAKING · TWO COLUMNS

Josie opens the class project group chat and sees thirty new messages under "Slides." Her group had already decided that research notes belong in the pinned "Sources" thread. A photo of the citation chart is sitting in the sticker poll instead. Now two people are replying with slide edits under the wrong post. Josie wants to restart the week by making the first useful move. She needs the chat clearer before anyone copies the wrong information.

Sort the actions into the two columns.

WORKS	DOESN'T WORK

- 1. Post that the citation chart belongs in Sources, then repost it there.
- 2. Ask the group to stop replying under the sticker poll.
- 3. Pin the correct Sources thread after moving the chart.
- 4. Leave the chart in the poll and fix it after slides are finished.
- 5. Start a new chat because the current one is messy.
- 6. Reply to every mistaken message with only a question mark.

Think about it: What would change if Josie moved the chart but did not explain the move?