

Club Setup Time

TIME MANAGEMENT · HOW LONG WILL IT TAKE



Dahlia helps set up for science club. The club starts in 30 minutes. Her teacher says to finish the list if it fits. If not, Dahlia should tell the teacher what can wait.

Add the minutes and decide whether Dahlia can finish every task before science club starts.

TASK	MINUTES
Set six chairs around the tables	
Place tool bins on the tables	
Put goggles in one basket	
Wipe two tables	
Check that each station has supplies	

Time available: 30

Think about it: Why is it useful to add the task times before starting a job?