



Supply Cabinet Mixup

PRACTICAL SKILLS · PUT IT IN ORDER

Aisha is restocking a maintenance cart from the shop supply cabinet while a crew waits on parts for a sink repair. The cabinet was reorganized after inventory, with pipe tape on a new pegboard and washer kits in stacked clear bins. The supervisor told her to pull the small kit from the lower shelf, but the lower shelf now holds two similar kits. One bin has faucet washers, the other has supply-line adapters, and the old shelf card is still clipped above both spaces. Nobody asked which kit the supervisor meant, and taking the wrong one would send the crew back for another trip. Aisha can keep the cart moving, but she needs a sequence that checks the instruction without stopping the whole job.

Put the steps in the order that works best.

- ☐ Pull the confirmed items for the cart and keep the two possible kits separate.
- ☐ Compare the work order and the new shelf layout so the exact unclear point is clear.
- ☐ Add a brief handoff note naming which kit was taken and which bin caused the question.
- ☐ Ask the supervisor whether "small kit" means faucet washers or supply-line adapters.

Think about it: What would likely change if Aisha pulled one of the kits before checking the unclear instruction?