



Unfinished Seedling Tray

COMMUNICATION · FIX THE MESSAGE

Ivan is rinsing muddy hand tools beside the compost bins at the school garden work day. The group has finished spreading mulch around the strawberry bed and stacked extra bags by the shed. The garden coordinator asked for one message about anything that should not be packed away. Ivan sends a quick note, then keeps coiling the hose near the rain barrel. The note says a tray still needs attention, but not which tray or where it is. The coordinator cannot tell what should stay out after the tables are cleared.

Rewrite Ivan's message so the garden coordinator gets the missing information.

That tray still needs attention, so please do not put it away yet.

Missing: Which tray needs attention; Where the tray is located

Example: Please leave the seedling tray on the bench by the rain barrel; two tomato starts still need labels before it gets packed away.

Responses will vary. Accept any answer the student can give a practical reason for.

Think about it: What makes a work-day message easy for someone else to act on?

TEACHER NOTE

Responses will vary. A strong rewrite identifies the exact tray and its location, so the coordinator can act without guessing. Other acceptable answers may add the unfinished task, such as labeling seedlings or checking plants, as long as the needed item is clear.

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