

Rescheduled Practice Reply

COMMUNICATION · FIX THE MESSAGE

Delia opens the team group text and lands below the pinned practice update. The coach moved practice from the turf field to the auxiliary gym. The pinned note says to reply after checking the equipment pickup list. Delia sent “Got it” first, then noticed her name beside the ball bag. Now the group cannot tell whether she is coming or bringing equipment. Her message also skipped the west doors and the pickup time.

Rewrite Delia's message so the group knows the checked details and the remaining plan.

> *Got it, I can do it.*

Think about it: What changes when a reply shows which information was checked first?