

Revised Spec Handoff

DECISION MAKING · TWO COLUMNS

Laura is at the CNC router table as the cabinet shop starts closing out the day's last panel run. The revised spec sheet clipped to the job traveler changes shelf depth from 12 inches to 11 and adds two shelf-pin rows. The supervisor told the CNC operator about the change, but the edge-banding tech was not told. That station still has the old cut list beside the trimmer, with four panels already banded to the old depth. The unfinished blanks are stacked on the outfeed cart, and the opener will need a clean handoff. Laura needs to show what matches the revised sheet, what is on hold, and what carries over.

Sort the actions into the column that shows whether each one works for Laura's closeout.

WORKS	DOESN'T WORK

- 1. Compare each finished panel with the revised spec, then separate matches from pieces needing rework. → Works
- 2. Leave the old cut list at the station without comment because the next shift will see the revised sheet. → Doesn't Work
- 3. Tell the supervisor the edge-banding station missed the change and ask how to identify the four old-depth panels. → Works
- 4. Run the remaining blanks from the old cut list so the whole cart stays consistent. → Doesn't Work
- 5. Attach the revised spec sheet to the job traveler and move the old cut list to the folder as outdated. → Works
- 6. Write a short handoff note listing which panels are complete, which are on hold, and what remains. → Works

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Think about it: What would be unclear for the opener if Laura left both versions of the cut list at the station?

TEACHER NOTE

Correct sorting: Works—compare panels, tell the supervisor, attach the revised spec, and write a handoff note. Doesn't Work—leave the old cut list without comment or run remaining blanks from it. A strong response keeps the revised spec as the source of truth and makes the carryover clear for the next shift.

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